



November 23, 2015

To the Owner, Manager or Property Manager

**Re: Bylaw changes require recycling by businesses and organizations**

---

Calgary City Council has approved changes to the **Waste and Recycling Bylaw** requiring all businesses and organizations in Calgary to recycle a specific list of materials starting **November 1, 2016**. The one-year lead time before the bylaw changes are enforced will give businesses and organizations time to prepare and adapt.

Under the changes, your business or organization must provide adequate storage and containers for a specific list of recyclable materials. That list includes all of the items now accepted in the single-family residential recycling program plus materials specific to the Industrial, Commercial and Institutional (ICI) sector such as scrap metal, clear plastic film (polyethylene) and wood. The complete list of materials is attached. The bylaw includes fines for businesses and organizations that do not comply.

Business and organization owners/managers and/or building owners/property managers are free to hire the service provider of their choice and negotiate costs directly with them.

Other changes are coming that will affect businesses and organizations. Effective **February 1, 2016**, commercial vehicle loads of garbage containing **paper and cardboard** will be subject to higher disposal fees at City landfills. The City will ban paper and cardboard from our landfills by mid-2018. These actions are intended to encourage more recycling of these materials. We encourage businesses and organizations to speak with their waste haulers about these changes.

Council also approved the **Industrial, Commercial and Institutional (ICI) Organics Diversion Strategy**, which will include bylaw changes requiring businesses and organizations to separate their food and yard waste so they can be diverted or composted instead of buried in a landfill. We plan to bring proposed bylaw amendments relating to food and yard waste to Council in the fall of 2016.

Calgary businesses and organizations create over one-third of all the waste going to our landfills, of which nearly 90 per cent could be reused, recycled or composted. We are making these changes to the way hospitals, schools, offices, malls, restaurants, hotels, manufacturers, factories, warehouses and other businesses and non-profit organizations handle waste to keep useful materials out of landfills.

Resources, including recycling guides for building owners/managers, will be available on The City's website at **[calgary.ca/businessrecycling](http://calgary.ca/businessrecycling)**. For the latest developments, bylaw details and status, as well as dates and times for upcoming information sessions, we encourage you to subscribe to our newsletter (the link is on our website). Waste & Recycling Services staff members are available to explain the upcoming changes as well as provide group presentations.

For more information or to schedule a presentation, please contact 311 and reference the ICI Program.

Please share this information with whoever manages the waste for your business or organization.

Sincerely,

Waste & Recycling Services  
The City of Calgary



## WASTE AND RECYCLING BYLAW – SCHEDULE “D”

Pursuant to the Bylaw, the following materials are designated as non-residential recyclable material:

1. Newspaper
2. Catalogues and magazines
3. Mixed paper
4. Shredded paper
5. Telephone books
6. Boxboard and corrugated cardboard
7. Glass food and beverage containers
8. Metal food and beverage containers
9. Aluminum cans, aluminum foil and aluminum foil plates
10. Refundable beverage containers
11. Plastic containers with the recycling symbols from 1-7, except polystyrene foam (including Styrofoam™)
12. Plastic Bags
13. Polycoat and aseptic containers (including Tetra Pak®).
14. Ferrous and non-ferrous scrap metals
15. Clear polyethylene film
16. Dimensional lumber, wooden pallets and other items made of raw and unprocessed wood

Descriptions of these materials are available at [calgary.ca/businessrecycling](https://calgary.ca/businessrecycling).